

## **STATEMENT OF IN-KIND**

### **WHAT IS IN-KIND?**

Each year, Head Start must match a portion of the federal grant that we operate from, as a part of the rules of the grant. This match may be made through gifts-in-kind and donations of time and services. Each year Head Start must obtain over \$1.2 million in in-kind services and donations.

In-Kind is another word for donations. In-Kind does not need to be money, it can be donated time, services and goods, as well as money. Head Start receives monetary credit for your time. This is provided not only in term of monetary donations, but rather through services rendered which we call "In Kind."

All classrooms have In-Kind forms on which to keep a record of your donations of time, services and contributions.

\*Transportation no longer counts as in-kind.

### **How can you help with "In Kind"?**

- ◆ Volunteer time at the center.
- ◆ Volunteer time at parent activities.
- ◆ Read and do learning activities at home with your children.
- ◆ Donating center materials - anything Head Start would normally buy.
- ◆ Read or tell a story.
- ◆ Play a game.
- ◆ Get materials ready to use for a project.
- ◆ Share a hobby or talent.
- ◆ Get involved in fund raising.
- ◆ Be a member of the Area Policy Council.
- ◆ Attend parent meetings or programs.

### **How Do We Keep Track of In-Kind**

- ◆ Record all your donated time on forms available at the centers.
- ◆ Fill out the form each day you are involved or donate goods.
- ◆ Complete and return the form to your supervisor at the end of each month.